

**MOSSLEY HILL ATHLETIC CLUB**

**ARCHERY SECTION**

**STANDING ORDERS**

**JULY 2025**

**(Errata Aug 2025)**

**1. SANCTIONS:**

a) Any member who contravenes the Constitution or Standing Orders, in respect of subscriptions or safety, may be subject to disciplinary proceedings, and which proceedings, may result in their membership being withdrawn. (2000).

**2. SUBSCRIPTIONS AND AFFILIATION FEES:**

a) All subscriptions that are due to Mossley Hill Athletic Club, Archery Section, shall be paid to the section Book Keeper immediately following 31<sup>st</sup> March each year. Payments made over the bar by cash or cheque must have prior approval from the book-keeper, and must be assigned to 'ARCHERY.' Confirmation of payment must given to the section bookkeeper. Only by prior consent from the section committee may any other method of payment be made. The Section operates a strict 'no pay-no play' policy. (See Constitution Rule 1c. (2024)

b) Members may belong to other archery related associations or societies, by taking up separate affiliations, these can include, AGB, BLBS, NFAS or FARMS. (2025)

**3. RANGE SECURITY AND SAFETY:**

a) It is requested that archers wishing to use the range, post a notice on the WhatsApp 'shooting only' app and indicate a projected time of arrival. (2023)

b) The four (4) entry points to the range have 'DANGER' signs posted. Archers must check that these are in place. (2025)

c) Keys to the storage container will only be issued to full members, who have had frequent participation at trophy shoots or practice days, and will be at the committee's discretion and approval, in accordance with these guidelines, and as sanctioned by the Executive Committee. (Amended 2023). Members wishing to hold keys must display responsibility for range safety and event organisation. They will have had at least one (1 ) full years membership and will have field captained two (2) club shoots, to the satisfaction of the committee. [SEE 6.d.] (Amalgamated 2023).

d) Keys are only 'loaned' to members and are not their property. Members leaving the Section must return their key to the Section Secretary. (2015)

e) Lost keys must be reported to the Section Secretary, as soon as the loss is discovered. (2015)

f) On practice days, those attending first and have set up to shoot, will appoint a field captain to take control of shooting. (1999)

g) The appointed field captain will control the layout of the field, the 'ends' and movement between shooting line and targets, should others arrive to shoot. (1999)

h) All lost arrows must found or their approximate location displayed on the storeroom notice board, with an additional posting on the WhatsApp 'lost arrows' app. (Amended 2023)

i) When recovering lost arrows a target companion, or the field captain, must remain in front of the target, to prevent any further activity taking place on the shooting line. (JULY 2025)

j) Under no circumstances should anybody, other than the driver, ride on the tractor unit or trailer.

k) Arrows should not be nocked on or behind the shooting line, whilst there are people in front of the bow.

l) Arrows, used on the outdoor range, must be of an alloy or carbon/alloy material. ALL carbon arrows are not permissible. (June 2024).

m) At indoor venues, secured by the section, ensuring accurate accounting in an emergency, a register of those in attendance will be required to be completed, with each individual entering their name. (January 2018)

#### **4. RANGE AND SHOOTING LINE ETIQUETTE:**

- a) Archers shooting a round will take precedence over practicing archers. (1991)
- b) You should not be in front of the shooting line whilst other archers are shooting.
- c) Do not interrupt the duties of those officiating.
- d) Ensure that all mobile electronic devices are turned off or are in silent mode. (1990)
- e) Match days are not practice days, you should come prepared to shoot. Any adjustments or fine tuning should not disrupt others during a match.
- f) The section has a dress code, which has a degree of flexibility, subject to it being a practice or match day. Match days require either, traditional whites and greens, or club maroon, black and gold. A full definition is on display and in the Section handbook. Non-compliance on a match day may result in a disqualification. (2015)
- g) Do not leave the field of shooting whilst there is equipment that requires removal and storage. Do not leave setting up and clearing to others.

#### **5. VISITORS, BEGINNERS, and NOVICES:**

- a) Visitors, other than those defined in section 2 of the Constitution, may be permitted to shoot on the range, subject to payment of a visitor fee (£6 as of 2000, with a single fee of £10, covering insurance 2025), for each visit and providing they present proof that they are a bona fide archery club member. Visitors will be required to have the equivalent handicap relating to a 3<sup>rd</sup> class classification. A maximum of three (3) visits, after that visitors will be required to become members of the club. (2018)
- b) Beginners will be allowed to shoot on the range only if they have enrolled upon an officially sanctioned beginner's course. (2000)
- c) No member shall instruct a beginner other than at an officially sanctioned beginner's course, or where permission is granted by two (2) committee members. Contravention of this order may result in disciplinary action being taken. (2000)
- d) A new member is considered to be a novice archer, senior or junior, until they have had eighteen months membership of this or another archery club, or until they attain the 60yds/age related maximum distance badge. All new members are expected to fulfil the progression badge scheme, prior to consideration for a container key to be issued. [SEE 3.c]. (2023)
- e) Members should not instruct beginners or novices in technique or equipment. If asked by the beginner or novice for assistance, the matter must to be referred to their coach or mentor. (2025)
- f) Junior members will have the right to be heard, via elected committee member. There are no voting rights until they have reached their eighteenth (18th) birthday. (Jan 2018 & June 2018, to coincide with MHAC rules). (2025).

#### **6. SECTION EQUIPMENT:**

- a) Section equipment may be used by novice beginners for a period of four (4) calendar weeks, following completion of the Sections beginner's course. (2015)
- b) Damaged equipment must be reported to a section committee member. (1997)
- c) The tractor unit and trailer must not be overloaded. As a guideline it should be restricted to hauling, no more than, three (3) bosses and the ancillary equipment required. (1998)
- d) The 'Jerry', petrol can, must not left empty at the end of a day's shooting, without notification or action being taken to have it refilled.
- e) In order to save wear on the bosses, small World Archery faces should be offset from the centre. (1998)

## **7. COMPETITIONS AND TROPHY SHOOTS:**

- a) Practice is permitted on the range, prior to a competition, providing, shooting ceases thirty (30) minutes before the appointed start time. (1998)
- b) Competition will start at the appointed time. (1990)
- c) Competitors are required to wear regulation dress. (1990)
- d) **STRAIGHT SHOOTS:** donated trophies will be awarded in accordance with the specific bow type for which the trophy was originally donated. Medals will be awarded for 1<sup>st</sup> places for other bow types where two or more of the same types are shooting. At present all trophies are for senior competitors. Junior competitors can be accommodated within the shoot, subject to prior organisation.
- e) **HANDICAP SHOOTS:** subject to archers attaining a 3<sup>rd</sup> class classification, or above, all members, senior and junior, will be eligible to win a donated trophy, providing they have a handicap for the bow type being used. (2006) Medals will be awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places.
- f) **CLUB CHAMPIONSHIPS:** each archer will be eligible for a specific bow type championship, notwithstanding the number of competitors shooting in that bow type, on that day. (2006)
- g) **JUNIOR CHAMPIONSHIPS:** prior to the event, the Section committee will decide the format for the junior championship. (1996)
- h) **STUDENT MEMBERS:** will be awarded medals, if they are trophy winners, the trophy will remain in the possession of the club secretary. (2019)

## **8. ARCHERY SECTION COMPLAINTS PROCEDURES FOR SHOOTING MEMEBERS: (addendum MARCH 2024)**

- 1 Complaints made by a shooting member of this section will be dealt with promptly,
- 2 A complaint may be made via text, verbally or in writing to a committee member. A complainant should be aware that all complaints will have a written copy made and filed within a complaints file, and must of necessity be made available to the defending party for their response.
- 3 Once the complaint is made there should be no discussion with other parties, **via any method**, so as to maintain morale within the section and for the avoidance of rumours
- 4 The defending party will be contacted for their response and their reply will be made available for the complaining party to consider.
- 5 Once both parties have had time to consider the situation, the complainant will be asked if a settlement can be reached or if further action is going to be required.
- 6 If further action is being sought, a tribunal of committee members will consider the complaint. If the defending party is a committee member they will be excluded from the tribunal.
- 7 Once the tribunal have concluded their deliberations, their decision will be communicated to the complainant and defending parties, in writing.
- 8 The timing of these procedures will be subject to the response time of both parties concerned.
- 9 If the matter remains unresolved the complaint will be passed on to the main club's executive in order for them give the complaint further consideration. (March 2024)